

GRIFFIN+SPALDING BUSINESS & TOURISM ASSOCIATION
Grant Application Directions

The Griffin+Spalding & Tourism Association (GSBTA) may make grants to organizations who qualify according to GSBTA By-Laws and parameters established for use of the funds according to State guidelines for distributing Hotel/Motel Tax revenues.

GSBTA will accept quarterly applications: January 15, April 15, July 15 and October 15. Applications should be submitted at least 30 days prior to the deadlines listed. Based on the review of the application, the applicant may be requested to meet with the GSBTA representatives for prescreening. Based on the collaborative interview, GSBTA may suggest revisions. Final funding approval will be made by the GSBTA Board.

If your organization has met the qualifications of the Pre-Proposal Application, then please complete the Grant Application as directed.

1. All applications must be typed on 8 ½" by 11" paper.
2. **DO NOT BIND OR STAPLE THE APPLICATION OR ATTACHMENTS.**
3. All elements of the Grant Application must be addressed clearly and concisely using the format specified below.
4. Applications may not be more than 3-5 pages (excluding reference page) using 12 point font.
5. Incomplete or late applications **will not be** considered. Applicants are responsible for making certain their applications have been received.
6. **INFORMATION MUST BE RECEIVED AT LEAST 30 DAYS PRIOR TO GRANT DEADLINES: January 15, April 15, July 15 and October 15.**
7. Applications may be mailed to GSBTA at P. O. Box 216, Griffin, Ga. 30224
Or emailed to the GSBTA Grant Committee Chair: _____.